**Sales Person: Babita POT ID :** POT34917

GOAPL OPF No. SP/B/512 OPF Date: **20.11.2018**

Customer **Name** : Barclays Global Service Centre Pvt Ltd Galaxy Billing from (Location) :Andheri

# 

Purchase Order No. 8000244235 Purchase Date: **19.11.2018**

|  |  |
| --- | --- |
| **Billing Address** | Delivery Address |
| Barclays Global Service Centre Pvt Ltd | Barclays Global Service Centre Pvt Ltd |
| Unitech Infospace Park, 5th-10th Floor, | Unitech Infospace Park, 5th-10th Floor, |
| Building No 1, Plot-2, Block-B, Sector-62 | Building No 1, Plot-2, Block-B, Sector-62 |
| Noida 201301 | Noida 201301 |
| State :UP | State : UP |
| Contact Person: Sangram | Contact Person: Sangram |
| Tel # 9718111255 | Tel # 9718111255 |
| Email# | Email# |
| GSTN NO: 09AADCB1173D1Z2  PAN NO:- AADCB1173D | GSTN NO: 09AADCB1173D1Z2  PAN NO:- AADCB1173D |
| Customer Declaration Applicable : Yes / No | |

**SALES DETAILS:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sr. | Description | Qty. | Unit Price INR | Total Price INR |
| 1 | Logitech K400R Wireless touch keyboard | 50 | 2600 | 130000 |
|  |  |  | **Sub- Total** | 130000 |
|  |  |  | **CGST 9%** |  |
|
|  |  |  | **SGST 9%** |  |
|  |  |  | **IGST 18%** | 23400 |
|  |  |  | **Freight** |  |
|  |  |  | **Grand Total** | 153400 |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Dely. Reqd. Dt.** | **L. D.** | **SPC**  **Required.** | **Prefered Vendor**  **Name** | **Estimated**  **Delivery Dt.** | **Mtrl. rcd. From**  **Vendor Dt.** | **Installation**  **Compl. Date** |
|  |  |  |  |  |  |  |

**SPECIAL INSTRUCTIONS: \_\_\_\_**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PAYMENT TERMS:** **45Days from the date of Invoice**

**SCOPE OF WORK: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***\*Required Cost sheet in excel format along with OPF.***

**Purchase Department Use Only**

##### Bill of Material

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sr. | Item 1 | | Item 2 | | Item 3 | |
| Description & Part No. | Qty. | Description & Part No. | Qty. | Description & Part No. | Qty. | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |

***\*If required attach additional sheet***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S/N. | Challan No. | Challan Date | Invoice No. | Invoice Date |
|  |  | / / |  | / / |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  | / / |  | / / |
|  |  |  |  |  |
|  |  | / / |  | / / |

**Accounts Department Use Only**